

## HUMAN SERVICES ADVISORY BOARD TASK FORCE

**Minutes of meeting held October 31, 2006, 10:00 A.M. 1100 Simonton St, Gato Building,  
1<sup>st</sup> Floor Conference Room**

Attendance:

TF Members	Yes	No	TF Members	Yes	No
Alexsa Leto, GAL/HSAB Member		X	Jamie Pipher, GCMK	X	
Arianna Nesbitt, FKHSC	X		Nancy Sutton, Legal Services	X	
Deb Barsell, Monroe Co./ TF Chair	X		Susan Gouldy, United Way	X	
Doug Blomberg, Wesley House	X		Wendy Coles, SHAL		X
County Commission Representative			Dixie Spehar	X	
County Grants Management Staff			David Owens	X	
County Grants Acquisition Staff			Ranny Fitzgerald	X	

### Discussion Items:

1. Review and acceptance of minutes: Minutes of the meeting held on October 17, 2006 were unanimously approved. Deb Barsell noted one change made.
2. Review and consensus on assignment re: delineation of scope of work: proposals from each member were distributed and discussed at length. Nancy Sutton discussed our goal, focus, and the tendency to go off on tangents. The Sunshine Law was discussed by the task force. Dixie Spehar and Dave Owens discussed the total amount for Human Services Advisory Board (HSAB) funding. Dixie Spehar added that the HSAB total funding was not part of the Task Force's scope of work. Jamie Pipher and Dixie Spehar discussed the application process to discourage duplication and encourage cooperation. The members continued to discuss the goal, and agreed upon the following: "The HSAB Task Force will prepare a recommendation(s) for the Board of County Commissioners to avoid duplication and foster cooperation among human services providers."
3. The members now discussed objectives. Nancy Sutton discussed defining and identifying duplication. Members discussed whether duplication meant duplication of services, and agreed that their scope of work would only extend to duplication of services, not duplication of administrative services, such as accountant firms used by funded agencies. Members discussed whether recommendations of the task force would cover HSAB applicants only, or include Commission-funded organizations. Members agreed that only HSAB applicants would be covered in their recommendations. Doug Blomberg pointed out that we need only concern ourselves with any duplicate services funded by the County; we have no control over duplication, since we cannot tell organizations what services to offer or not offer, but we can refuse to fund duplicate services with County money. After discussion, it was agreed that one of the objectives would be to "define duplication," and the definition agreed upon was, "funding the same services for the same target population at the same time in the same geographic area."
4. Another objective agreed upon by the members was, "The HSAB Task Force will draft a plan for funding HSAB applicants for approval by the Board of County Commissioners, by April 18, 2007."
5. Dave Owens mentioned that the agenda item sent to the November Commission should be a "report" from the Task Force, instead of an agenda item asking for a decision, approval, or input from the Commission. All members agreed.

6. The members discussed dates and times of upcoming meetings. Deb Barsell mentioned that on certain dates she would not be able to attend. The members discussed the lack of a Vice-Chairperson, and elected Doug Blomberg to fill that position.
7. Upcoming meetings were scheduled for November 27, 2006 and December 11, 2006, both at 10:00 A.M. Deb Barsell agreed to advise members of the location of each.
8. Deb Barsell assigned each member the task of listing at least three activities of the Task Force in pursuit of its goal, and to submit them for the next meeting.
9. Diana Flenard of the audience noted that the work of the Task Force should include recommendations about those organizations funded directly by the Commission. The members discussed this briefly, but took no action.
10. The meeting was adjourned at approximately 12:05 P.M.